



## Public Records Request

364 South Park Street Walla Walla WA 99362-3293 \* (509) 527-3000 \* FAX (509) 529-7713

### REQUEST FOR DISCLOSURE OF PUBLIC RECORDS WALLA WALLA PUBLIC SCHOOLS

\_\_\_\_\_  
Name of Person Requesting

\_\_\_\_\_  
Date of Request

\_\_\_\_\_  
Firm/Organization

\_\_\_\_\_  
Email

\_\_\_\_\_  
Address

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Telephone

Description of Public Records for which disclosure is requested (please be specific):

#### FEE CHARGES:

1. Copies - 15 cents per copy that exceed 25 pages.
2. If mailed, actual cost of postage.

- Send via Mail  
 Send via E-mail  
 I Will Pick Up

**DELIVER/MAIL/FAX/EMAIL REQUEST TO:** Walla Walla Public Schools  
Attn: Public Records Officer  
364 S Park St.  
Walla Walla, WA 99362  
Fax: 509-529-7713  
[hr@wwps.org](mailto:hr@wwps.org)